



## CLIENT CONTACT FORM

<b>TAX FILE NUMBER:</b>	<b>DATE OF BIRTH:</b>		
<b>Mr/Mrs/Ms/Miss/Dr</b> (PLEASE CIRCLE ONE)	<b>Surname:</b>	<b>First name:</b>	<b>Middle name:</b>

<b>RESIDENTIAL ADDRESS:</b>		
<b>SUBURB:</b>	<b>STATE:</b>	<b>POSTCODE:</b>
<b>POSTAL ADDRESS (If different from residential):</b>		
<b>SUBURB:</b>	<b>STATE:</b>	<b>POSTCODE:</b>

<b>EMAIL ADDRESS:</b>
PHONE CONTACT DETAILS (Please indicate best time and which phone to use)
<b>HOME</b> _____ AM/PM _____
<b>MOBILE</b> _____ AM/PM _____
<b>WORK</b> _____ AM/PM _____
<b>OCCUPATION:</b>

PLEASE PROVIDE YOUR <b><u>BANK ACCOUNT DETAILS</u></b> FOR REFUNDS TO BE DEPOSITED INTO
<b>BSB:</b>
<b>ACCOUNT NUMBER:</b>
<b>ACCOUNT HOLDER'S NAME:</b>

If you are a new client, how did you hear about us? \_\_\_\_\_

Are you happy to be contacted by SMS? **YES/NO**

Would you like to receive MyC Accountants newsletters? **YES/NO**

We will donate 5% of the amount on your invoice with a minimum of \$10 to **one** of the following charities that you choose. We will top it up if the amount is less than \$10.

Australian Red Cross  
WIRES Wildlife Rescue

The Smith Family  
World Vision Australia

I agree that MyC Accountants can access the ATO Tax Agent Portal and gather information necessary to complete my tax return and handle my tax affairs for the period that I am a client of MyC Accountants.

**SIGNATURE:**

**DATE:**